



Harvard Forest Summer Research Program in Ecology

Application Deadline: *Friday February 19, 2021, 9:00AM EST.*

Application Checklist

To be considered complete, applicants must submit via the online application system
(EMAIL ATTACHMENTS WILL NOT BE ACCEPTED)

1. **References:** It is **strongly recommended** that the referee information be completed and submitted as soon as possible to allow referees time to complete their recommendations.
 - a. Enter email contact information for the two recommendation providers. You must enter all the information for your referee at that time, as it cannot be edited.
 - b. ONCE you have entered a referee's email address and press the "Notify Referee" button. An email from hfweb@fas.harvard.edu will be automatically sent to the referee with instructions on how to submit the reference on-line. ONLY the references listed can submit a letter for you.
 - c. Let your referee know that he/she will receive an email from hfweb@fas.harvard.edu and to check spam and/or junk filters.
2. **Personal Information:** Contact and demographic information
3. **Academics:** Information about your college, course of study, and relevant course work
4. **Summer Program:** Skills section and summer project selection
 - a. Project Selection: choose up to 4 projects from the list provided in the order of preference
5. **Other Information:** Questions about the program
note: Your answers in this section will have no bearing on your application
6. **Upload Files:** Resume and essay
note: Trouble uploading an attachment? Contact hfweb@fas.harvard.edu
 - a. Resume: DO NOT include transcripts
 - b. Essay: (250 words maximum) Describe your educational and career objectives, science background (including relevant courses, employment, or experiences), and expectations for a successful summer experience. The most compelling applicants are those in which the application essay reflects
 - i. individual interests
 - ii. why they have picked certain projects
 - iii. how this internship program will help them further develop their career goals
 - iv. why the Harvard Forest is of particular interest to them
7. **Submit Application**

Notifications

Status: You will be notified by email upon submission of your application and after each recommendation is submitted, and you can check your application status by going to:

http://harvardforest2.fas.harvard.edu/asp/hf/php/login.php?context=reu_review

Acceptance/Rejection will be made by late March.

For Additional Information: see FAQ section; e-mail hf-srpe@fas.harvard.edu