Harvard Forest Summer Research Program in Ecology
Application Deadline: Friday February 19, 2021, 9:00AM EST.

Application Checklist
To be considered complete, applicants must submit via the online application system
(EMAIL ATTACHMENTS WILL NOT BE ACCEPTED)

1. References: It is strongly recommended that the referee information be completed and submitted
   as soon as possible to allow referees time to complete their recommendations.
   a. Enter email contact information for the two recommendation providers. You must enter all the
   information for your referee at that time, as it cannot be edited.
   b. ONCE you have entered a referee's email address and press the “Notify Referee” button. An
      email from hfweb@fas.harvard.edu will be automatically sent to the referee with instructions
      on how to submit the reference on-line. ONLY the references listed can submit a letter for you.
   c. Let your referee know that he/she will receive an email from hfweb@fas.harvard.edu and to
      check spam and/or junk filters.

2. Personal Information: Contact and demographic information

3. Academics: Information about your college, course of study, and relevant course work

4. Summer Program: Skills section and summer project selection
   a. Project Selection: choose up to 4 projects from the list provided in the order of preference

5. Other Information: Questions about the program
   note: Your answers in this section will have no bearing on your application

6. Upload Files: Resume and essay
   note: Trouble uploading an attachment? Contact hfweb@fas.harvard.edu
   a. Resume: DO NOT include transcripts
   b. Essay: (250 words maximum) Describe your educational and career objectives, science
      background (including relevant courses, employment, or experiences), and expectations for a
      successful summer experience. The most compelling applicants are those in which the
      application essay reflects
      i. individual interests
      ii. why they have picked certain projects
      iii. how this internship program will help them further develop their career goals
      iv. why the Harvard Forest is of particular interest to them

7. Submit Application

   Notifications

Status: You will be notified by email upon submission of your application and after each
recommendation is submitted, and you can check your application status by going to:

Acceptance/Rejection will be made by late March.

For Additional Information: see FAQ section; e-mail hf-srpe@fas.harvard.edu

12/13/2020