HARVARD UNIVERSITY HARVARD FOREST

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Harvard Forest Balances Protocol

This protocol applies to all regular, fine, and micro balances.

- 1. DO NOT move balance. It has been calibrated for accuracy in its current location.
- 2. Turn on balance (note: make sure to zero it. Weight should read 0.00).
- 3. Use balance as needed.
 - a. Note: Tare balance
 - i. After placing weigh boat, tin, etc.
 - ii. <u>BUT</u> Before weighing out sample, chemical, etc.
- 4. Gently brush off / wipe all surfaces of balance.
- 5. Turn off balance when finished using it.